

**Sterling Property Management, Inc.**  
**337 Lincoln Street**  
**Carlisle, PA 17013**  
**Telephone: (717) 258-5800**  
**Facsimile: (717) 258-5805**  
**E-Mail: [leasing-spm@comcast.net](mailto:leasing-spm@comcast.net)**

**Storage Rental Application**  
**\$40.00 Application fee due per applicant (non-refundable)**  
**Check or money order made out to Sterling Property Management.**

**Address of Rental Property:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_  
**Last Name                      First                      Middle                      Date of Application**

**Date of Birth:** \_\_\_/\_\_\_/\_\_\_      **Social Security Number** \_\_\_-\_\_\_-\_\_\_

**Drivers License Number** \_\_\_\_\_ (please provide copy)

**Present Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone Number: Home** \_\_\_\_\_ **Cell** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Job Information**

**Employer** \_\_\_\_\_ **Job Title** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**How Long?** \_\_\_\_\_ **Income Gross** \_\_\_\_\_ **Wk.** \_\_\_ **Bi-Wk** \_\_\_ **Mo** \_\_\_

**Managers Name** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**Full Time** \_\_\_ **Part-time** \_\_\_ **Unemployed** \_\_\_ **Retired** \_\_\_

**Have you or anyone included on this application ever:**

**Filed Bankruptcy** \_\_\_\_\_ **Been Evicted** \_\_\_\_\_ **Refused to pay rent** \_\_\_\_\_

**If yes, please explain** \_\_\_\_\_

\_\_\_\_\_

**Criminal History**

**Have you or anyone included on this applications ever been convicted of a felony?**

\_\_\_\_\_yes \_\_\_\_\_no If yes, please describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Personal References**

(Name, Address, Contact Number, Occupation & Relationship)

1. \_\_\_\_\_

Nearest Relative (not living w/ you)\_\_\_\_\_

Relation \_\_\_\_\_ Ph. \_\_\_\_\_

**Vehicle Information**

Make/Model of Vehicle \_\_\_\_\_ / \_\_\_\_\_ Plate # \_\_\_\_\_

VIN \_\_\_\_\_

**Disclosure & Information**

**Pursuant to State and Federal Laws, it is an unlawful discriminatory practice for a person to discriminate against a prospective occupant or user in the terms or conditions of leasing any housing accommodation of commercial property to a elicit information, make of keep any record of a form containing questions regarding race, religious creed, ancestry, sex, national origin, handicap or disability, or marital status (children under 18).**

**It is also unlawful to refuse to lease housing accommodation or commercial property to a person due to the use of a guide animal because of the blindness or deafness of a user, of use of a support animal because of a physical handicap of the user of because a person is a handler or trainer of support or guide animals.**

**Applicants acknowledge that if they present false information, Landlord may reject the application and keep the deposit money.**

**At the request of the landlord, I understand that a check of my rental history and/or credit history will be performed by the Credit Bureau of York & Adams County and other sources. This check will be performed in accordance with the provision of Federal Fair Credit Reporting Act.**

**I have read and agreed to the provisions as stated above.**

I/We hereby authorize the landlord, through Sterling Property Management, Inc. to request a detailed credit history from a credit reporting agency and a criminal background check from the State Police. I/We hereby provide my social security number(s) for those purposes.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

////////////////////////////////////  
**Consumer Notice for Tenants**

**THIS IS NOT A CONTRACT**

Sterling Property Management hereby states that with respect to its rental properties, we are acting as an Agent of the Owner/Landlord pursuant to a property management or exclusive leasing agreement.

I acknowledge I have been advised of this notice: \_\_\_\_\_  
(Consumer) (Date)

I certify that I have provided this notice: J. Michael Adler  
(Agent) (Date)

## Hold Deposit Agreement

I (we) \_\_\_\_\_ agree to pay a HOLD DEPOSIT on the property located at:

\_\_\_\_\_ This HOLD DEPOSIT, in the amount of : \_\_\_\_\_ (\$ \_\_\_\_\_) dollars represents the required "hold" deposit. This payment has been made by check /cash/money order (if check) Check # \_\_\_\_\_ and a receipt is acknowledged by this agreement. This payment will stop any future showings of the unit to other prospective tenants. This amount will be paid into Sterling Property Management's escrow account at Centric Bank (Account #1700194) in which you are required to complete a W-9 form for and will be credited as your security deposit if your application is approved and lease is signed.

**\*If your completed application is not approved, this amount will be refunded to you.**

**\*If your incomplete application is not completed and all requested paperwork/monies submitted within 20 days from the date the hold is placed, you will forfeit the entire hold deposit and this amount is considered by both Landlord & Tenant to be a liquidated sum fairly compensating Landlord and Management Company for any and all damages.**

**\*If you are approved and do not sign a lease for the unit within 20 days and take possession of the unit, you forfeit the entire hold deposit and this amount is considered by both Landlord & Tenant to be a liquidated sum fairly compensating Landlord and Management Company for any and all damages.**

UTILITY SERVICE	LANDLORD	TENANT(S)
Heat to be paid by		
Hot water to be paid by		
Electricity to be paid by		
Gas To be paid by		
Water to be paid by		
Sewer to be paid by		
Trash to be paid by		
Cable TV to be paid by		
Telephone to be paid by		
Snow removal done or paid by		
Lawn care done or paid by		

Tenant acknowledges that he/she was advised that he/she is responsible for the utilities, as marked in the chart to the left.

**I/We understand and agree that if any additional paperwork, i.e., Addendum to Lease, needs to be completed, additional charges may be assessed to the property account. I/We have read and understand this agreement.**

\_\_\_\_\_ Date \_\_\_\_\_  
Applicant

\_\_\_\_\_ Date \_\_\_\_\_  
Co-Applicant

J. Michael Adler Date \_\_\_\_\_  
Sterling Property Management, Inc. - President